

EXHIBIT A- Scope of Work; FY 15-16 Final Report
Grant Funds Requested in FY 2015 – 2016: \$10,000
Project Summary: San Luis Obispo Syringe Exchange Program

GOALS	MAJOR TASKS	% Achieved
1. SLOSEP will operate a syringe exchange program in San Luis Obispo County. The AIDS Support Network (ASN), a community based, 501 c.3 registered organization will support as fiscal agent for the exchange.	1.a SLOSEP staff will carryout out syringe exchange in the city of SLO.	100% (Every Wednesday)
	1.b SLOSEP staff will offer syringe exchange participants referrals and access to substance abuse treatment information.	100%
	1.c SLOSEP will carryout program data collection, and participate in evaluation process with our community partners.	100%, with Cal Poly, collect demographic, overdose risk and client needs assessment
	1.d SLOSEP will recruit, establish, train, and maintain a volunteer program to assure sustainable staffing of the SEP.	Ongoing, current volunteer staff has expanded by 3 people vs. last year
2. Continue partnerships with the SLO Public Health Department, the County of San Luis Obispo, and our fiscal agent, ASN, to maintain weekly syringe exchange services in SLO County.	2.a SLOSEP staff will meet with local partners to address any specific site operation issues.	100% We meet monthly with the Naloxone team of the Regional Opioid Coalition and as needed with public health.
	2.b SLOSEP staff will present a report to the SLO HIV Prevention Consortium, which	100% We present every time the consortium

	provides community oversight for local HIV Prevention efforts.	meets (none in FY 15-16, presented at last meeting on 8/16)
	2.c SLOSEP staff will assist SLO Public Health in presenting a report to the County of San Luis Obispo Board of Supervisors.	SLOSEP is on the Health Commission Agenda for 1/2017

3. Expand outreach to at-risk clients and likely community partners, public at large.	3. Distribute SEP info, guidelines, distribution times at parks, creek beds, homeless shelters.	75%, and ongoing as volunteers available. We rely on and have expanded our secondary exchangers (77 this fiscal year) who exchange and provide information for others who can't make it in. Other outreach ongoing as volunteers available.
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4. Maintain the financial viability of the program.	4.a SLOSEP will partner with other SEP's to maximize bulk purchasing / sharing syringe exchange supplies.	a. 100%, Ongoing, CA Department of Public Health has increased support of SEP supplies
	4.b SLOSEP will pursue private and public grant funds to maintain program and	b. 100% Ongoing, we have applied and received

	<p>increase services.</p> <p>4.c SLOSEP will approach local pharmacies for donations of syringes and/or fiscal support.</p>	<p>money from SLO City (GIA), and the CommUNITY Foundation. We have applied to the national Comer Foundation Grant (denied due to demographics) Grant applications from the Chumash Foundation and the local United Way are still under review.</p> <p>c. Ongoing, more attempts need to be made but our resources are limited by volunteers</p>
Project Outputs (Collected Data FY 15-16)		
<ul style="list-style-type: none"> • 600 IDU's will participate in syringe exchange. (FY 15-16 we have had 446 unduplicated clients, 103 were new) • 60 people will participate in syringe exchange as a secondary, for an IDU. (77 people exchanged for others as secondaries) • 50,000 used syringes will be recovered for safe disposal. (59,380 recovered) • 45,000 sterile syringes will be distributed. (58,449 distributed) 		
Project Outcomes (% Achieved FY 15-16)		
<ul style="list-style-type: none"> • 100% of participants in the exchange will be offered referral for HIV and/or HCV antibody testing, 20% will complete an HIV and/or HCV test. (100% achieved) • 100% of participants in the exchange will be offered referrals to substance abuse treatment programs. HIV / HCV+ clients will be referred for local medical and support services. (100% referred) 		

San Luis Obispo Syringe Exchange Program – FY 2015 – 2016
Final Report
APPROVED PROGRAM BUDGET

I. PERSONNEL EXPENSES	<u>Requested</u>	<u>Spent</u>
Program / Site Manager .05 FTE @ \$12/Hr.	\$1,248	\$1,248
Data / Grants Manager .05 FTE @ \$12/Hr.	\$1,248	\$0 (donated)
Benefits @ 15%	\$374	\$0 (donated)
Subtotal – Personnel Expenses	\$2,870	\$1,248
 II. OPERATING EXPENSES		
Rent	\$ 960	\$960
Exchange Supplies and Materials	\$3,100	\$4,722
Travel – Volunteer Stipends	\$1,560	\$1,560
 HIV Test Incentives	 \$ 200	 \$200
HCV Tests / Laboratory	\$400	\$400
HCV Test Incentives	\$200	\$200
Outreach / Print, media, events	\$430	\$430
Subtotal – Operating Expenses	\$6,850	\$8,472
 III. INDIRECT @ 10% of Personnel	 \$280	 \$280
 Total Grant Project Expenses	 \$10,000	 \$10,000